



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF FUNERAL SERVICES

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PUBLIC MEETING NOTICE:	Delaware Board of Funeral Services
DATE AND TIME:	Tuesday, October 28, 2014 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

AGENDA

- 1.0 **CALL TO ORDER**
- 2.0 **REVIEW AND APPROVAL OF MINUTES**
 - 2.1 September 23, 2014
- 3.0 **UNFINISHED BUSINESS**
 - 3.1 Derrick E. Gore – Final Order & Letter of Reprimand
- 4.0 **NEW BUSINESS**
 - 4.1 RATIFICATION OF LICENSURE
 - 4.2 REVIEW OF RESIDENT INTERN REPORTS
 - 4.2.1 Sara E. Chandler – 3rd & 4th Quarter Reports
 - 4.3 REVIEW OF APPLICATIONS FOR LICENSURE
 - 4.3.1 Sara E. Chandler, Funeral Director
 - 4.3.2 Passion Tilghman, Funeral Director
 - 4.3.3 Cremation Service of Delaware, Funeral Establishment Permit
 - 4.4 REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION APPROVAL
 - 4.4.1 National Funeral Directors & Morticians Association, Inc., October 28, 2014,
 - 4.4.1.1 Crematory Operations Certification Program, Requesting 6 CEUs
 - 4.4.2 Regulatory Support Services, Inc., various dates,
 - 4.4.2.1 Breaking the Chain of Infection, Requesting 1 CEU
 - 4.4.2.2 Compliance with HazCom 2012 / why Do I Need an SDS For That?, Requesting 1 CEU
 - 4.4.2.3 Pushing The Envelope – OSHA Enforcement, Requesting 1 CEU
 - 4.4.2.4 Funeral Packages and Special Charges, Requesting 2 CEUs
- 5.0 **COMPLAINT UPDATES AND CONSENT AGREEMENTS**
 - 5.1 COMPLAINT UPDATES
 - 5.1.1 #27-05-14 (Closed)
 - 5.2 HEARING OFFICER RECOMMENDATIONS – None
 - 5.3 CONSENT AGREEMENTS – None

6.0 **CORRESPONDENCE** – None

7.0 **JOINT SUNSET REVIEW PROCESS**

7.1 Board of Funeral Directors – 2014 Recommendations for Legislation (continuation)

8.0 **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

9.0 **PUBLIC COMMENT**

10.0 **NEXT MEETING** – Tuesday, November 25, 2014 at 10:00 a.m., Second Floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, DE 19904

11.0 **ADJOURNMENT**

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date (excluding weekends and State holidays):

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.